

RISK ASSESSMENT



RISK ASSESSMENT NAME: COVID 19 School Spring 1 2022

DEPARTMENT: St Mary's C.E. Primary School

ASSESSORS NAME: Elizabeth Irvin (Headteacher), Yvonne Guariento (Chair of Governors), Colette Hallworth (Chair of Health & safety)

DATE: 6th January 2022

What are the hazards?	Who might be harmed and how?	Current Control Measures?	Further Measures required?	Action by whom?	Action by When	Complete
Exposure to COVID 19	Pupils/staff/parents/visitors coming onto site may be carrying COVID-19 virus which could be spread to other pupils or staff	<p>Following current advice https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>Tell children, young people, parents, carers or any visitors, such as suppliers, not to enter the school premises if they are displaying any symptoms of coronavirus (following the COVID-19: guidance for households with possible coronavirus infection).</p> <p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).</p>	<p>Vigilant monitoring of staff/pupils who are symptomatic: A high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature) A new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)</p> <p>If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary. Further information on this can be found in the use of PPE in education, childcare and children's social care settings guidance. Any rooms they use should be cleaned after they have left.</p>	<p>All staff/ pupils/ parents/ visitors</p> <p>All staff HT/SLT</p>	<p>At the start of each day.</p> <p>Monitored by staff for changes throughout the day.</p> <p>When a visitor enters the building. Information provided by office, read and signed for.</p> <p>Whilst pupil is waiting for collection if symptomatic.</p>	

			<p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).</p> <p>The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection.</p> <p>In an emergency, call 999.</p> <p>If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</p> <p>Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</p>	<p>All Staff</p> <p>All Staff</p> <p>Staff/ pupils/ parents</p> <p>SLT/Staff</p> <p>Staff</p> <p>Staff</p>	<p>After bathroom visit.</p> <p>Whilst supervising & waiting for child to be collected.</p> <p>In line with PHE Guidance and Track & Trace.</p> <p>If breathing becomes problematic.</p> <p>Immediately after contact.</p> <p>Immediately after the symptomatic person has left. DONOT ENTER since to be used</p>	
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Mixing and 'Bubbles'	Staff and pupils working together could increase the risk of spreading the virus	As from the 19 th July Schools COVID-19 Operational Guidance update, it is recommended that it is no longer necessary to keep children in consistent groups ('bubbles').	<p>The school outbreak management plans cover the possibility that it may become necessary to reintroduce consistent groups ('bubbles') for a temporary period, to reduce mixing between groups.</p> <p>To limit transmission risk:</p>	<p>All staff/ Pupils</p> <p>Stockport PHE Guidance to be followed.</p>		

		Increased risk due to omicron variant the school has these measures in place until the end of the Spring 1 term.	Children enter school through own class doors. Playtime rotas limit class mixing. Worship limited the three classes or no more than 100 pupils in the hall at any one time. Two lunchtime sittings.	Pupils and staff	From 6th January 2022 onwards	
Hygiene	Staff and pupils working together could increase the risk of spreading the virus	<p>Hand Hygiene Frequent and thorough hand cleaning is regular practice. This can be done with soap and water or hand sanitiser.</p> <p>Respiratory Hygiene The 'catch it, bin it, kill it' approach continues to be very important.</p>	<p>Reinforce good hand washing routines. As a minimum: All staff and pupils will wash or sanitise their hands when they arrive at school in the morning. All staff and pupils will wash or sanitise their hands after break and wash hands before lunch and before returning to the classroom. All staff and pupils wash hands before lunch</p> <p>The e-Bug COVID-19 website contains free resources for and materials to encourage good hand and respiratory hygiene.</p>	All staff/ Pupils Site supervisor.	Frequent reminders and following each change of learning environment. Lidded bins emptied daily.	
Ventilation	Poor ventilation could spread COVID-19	<p>When the school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment can be maintained.</p> <p>Identify any poorly ventilated spaces as part of your risk assessment and take steps to improve fresh air flow in these areas, giving consideration when holding events where visitors such as parents are on site for example attending school plays.</p> <p>Mechanical ventilation systems that uses a fan to draw fresh air or extract air from a room, should be adjusted to increase the ventilation rate wherever possible</p>	<p>Mechanical ventilation systems should be maintained in accordance with the manufacturers' recommendations.</p> <p>Opening external windows can improve natural ventilation, and in addition, opening internal doors can also assist with creating a throughput of air.</p> <p>If necessary, external opening doors may also be used (if they are not fire doors and where safe to do so).</p>	<p>Site Supervisor and all staff.</p> <p>Staff</p>	<p>Windows opened before the start of each day.</p> <p>High level windows remain open during the day.</p> <p>Air purifiers used.</p>	

		<p>and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</p> <p>Where possible, systems should be adjusted to full fresh air or, if this is not possible, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor fresh air supply.</p>	<p>Balance the need for increased ventilation while maintaining a comfortable temperature.</p> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic and CIBSE COVID-19 advice provides more information.</p>		<p>External doors opened at each break to allow additional circulation and ventilation.</p>	
Cleaning	<p>Pupils/staff coming onto site may be carrying COVID-19 virus which could be spread to other pupils or staff</p>	<p>Maintain normal cleaning routines. Additional deep cleaning will be taking place during this period.</p> <p>Clean surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches more regularly than normal.</p> <p>Personal Protective Equipment (PPE) to be used by staff as normally required for their role.</p>	<p>Cleaning staff will wear disposable gloves and wash their hands after removing the gloves.</p> <p>All surfaces in areas of use will be disinfected daily with the cleaning products normally used. Paying particular attention to frequently touched areas and surfaces, such as toilets and washrooms, desks, grab-rails and door handles. Book covers cleaned before returning to general circulation in library and courtyard.</p> <p>PHE has published guidance on the cleaning of non-healthcare settings.</p> <p>Most staff in schools will not require PPE beyond what they would normally need for their work. The guidance on the use of PPE in education, childcare and children's social care settings provides more information on the use of PPE for COVID-19.</p>	<p>Site Supervisor.</p> <p>Class staff</p>	<p>Daily when carrying our cleaning duties.</p> <p>Before books are returned to library/courtyard.</p>	
Face Coverings	General note and if circumstances change	<p>Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</p>	<p>If there is an outbreak in school, Public Health may advise you that face coverings should temporarily</p>	All staff/pupils	<p>Letters/Newsletters emailed to</p>	

		<p>Primary Schools The reintroduction of social distancing measures and/or face coverings in communal areas for adults in primary schools, where social distancing and ventilation is not possible.</p> <p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes public transport and dedicated transport to schools.</p>	<p>be worn in communal areas or classrooms (by staff and visitors, unless exempt). You should make sure your outbreak management plans cover this possibility.</p> <p>Primary Schools The reintroduction of face coverings for pick up and drop off points and where parents/carers are visiting school.</p> <p>In these circumstances, transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. Transparent face coverings may be effective in reducing the spread of COVID-19. However, the evidence to support this is currently very limited.</p> <p>Face coverings (whether transparent or cloth) should fit securely around the face to cover the nose and mouth and be made with a breathable material capable of filtering airborne particles.</p>	<p>Staff, visitors and parents.</p>	<p>parents and text reminders</p> <p>Continued in Spring 1 2022 Term.</p>	
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Risk assessment

You must comply with health and safety law and put in place proportionate control measures. You must regularly review and update your risk assessments - treating them as 'living documents', as the circumstances in your school and the Public Health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned. For more information on what is required of school leaders in relation to health and safety risk assessments and managing risk, see the [health and safety advice for schools](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance).

Further Information and Government Advice –

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

<https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do>

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

You should review your risk assessment if you think it might no longer be valid, e.g. following an accident in the workplace, or if there are any significant changes to the hazards in your workplace, such as new equipment or work activities.

REVIEW DATE	OFFICER REVIEWING
20/10/2021	AM & DB
6/01/22	EI, YG & CH